

MINUTES OF IFALDA BOARD MEETING
HELD 5 NOVEMBER 2000, ATLANTA, GA

Present: James Ford President
Adrian Sandziuk VP West
Kathy Warner VP Admin
Rick Ketchersid VP Finance
Brad Rasmussen Director, Regulatory Affairs
Gerald Clifford Director, Membership
Tracie Benson ADF

In attendance
Jerry Elder Delta Airlines/ADF

President opened the meeting at 0945LT.

Financial Update

VP Finance gave an update on the financial situation and advised that the bank account has now been moved to Merrill Lynch and explained the benefits of this.

The account has two Visa cards and should have the facility for electronic money transfer, thus simplifying the collection of dues from other associations.

The balance at transfer was \$23,900 – giving a potential \$1,400 interest – and allowing for expenses for the Atlanta meeting should be around \$21,865 as at 1 November 2000.

IFALDA 40th Anniversary

President mentioned that, as next year's AGM will be IFALDA's 40th anniversary it would be nice to mark this with a commemorative medal or similar and an enhanced membership card. This will be investigated further.

Meeting Representation

President gave a review of the meetings/working groups attended by IFALDA to represent the membership. Representation at both the RVSM Task Force and the IOAC conference to be continued.

The next JAA/FAA Harmonisation Working Group meeting will be held in Rome on 28th and 30th November. Brad Rasmussen confirmed his availability plus possibly Daryl Oberg and Bjarne Solvang. President reported that he had been in contact with Emily White from the FAA side who wished to ensure our continued attendance at this group.

Regarding the presentation to the Ops Committee, Brad Rasmussen stated that this should be given during November.

Kathy Warner, VP Admin agreed to remain the point of contact with Mr Charles Reynolds, Consultant for the European Commission and it was agreed that,

other than a short thank you letter, there was no requirement for further contact with Mr Jongen.

Incidents/Accidents with relevance to Flight Dispatch Standards

There was brief discussion on incidents/accidents which could be used as examples of the need for an appropriate standard of flight dispatch. The recent SIA accident at Taipei was discussed and its possible implications. There is a possibility that we could obtain some feed back from David Porter on such matters as he attends meetings on behalf of Delta relating to operating standards.

Future Meeting Representation

It was reported that there is currently no representation at the ARAC for ETOPS.

ADF Winter meeting in Honolulu Feb 24-26 2001 - Rick Ketchersid and Sandy Sandziuk both planning to attend plus possibly Brad Rasmussen.

Russian/American Co-ordinating Group for ATC – Jerry Elder is planning to attend this.

AGM 2001 Konstanz

It is thought that the basic organisation for this will be carried out by the Swiss association. Tracie Benson stated that she needs detailed information as soon as possible to pass on to her possible vendors and sponsors.

Tracie explained the costing concept for vendors and sponsors and explained that the Chicago AGM this year had resulted in the major portion of the cost being borne by ADF since monies had not been recovered through IFALDA/EUFALDA sponsors etc. This led to some fairly lengthy discussion as to the best method to use for the 2001 meeting to ensure a fairer split of both costs/profits as appropriate. Gerald Clifford suggested a "pro rata" system based on the level of input of each association.

There was discussion as to the best way to co-ordinate the sponsorship aspect of the meeting and the means of communication between associations. It was thought that EUFALDA are currently planning to sell "blocks of time" to sponsors and it was agreed that this method is unacceptable to the IFALDA Board.

The proposed price for vendors to participate is currently left open but it is thought that this may have to be increased above the level used for the Chicago meeting. It is agreed that the cost for speakers (approx \$600 per speaker) will be funded.

President expressed the view that a joint AGM is a good idea. He agreed to arrange a meeting with the President of ADF to discuss the joint profits and expenses issue and report back to the Board. President also agreed to contact President EUFALDA to discuss the registration process for the USA side and report back to Tracie Benson. There is a chance that this could be done via the web site.

Brad Rasmussen/Tracie Benson suggested that it would be prudent to visit the proposed conference hotel prior to the meeting to check available space etc. This was agreed.

AGM 2002

The venue of Toronto was suggested, to comprise a two and a half day meeting with a possible side trip to Niagara. This was agreed in principle.

Agenda for AGM 2001

It was reported that EUFALDA are proposing to use ASD (Aircraft Situation Display) as the theme for the meeting. Whilst it was recognised that this would be of little interest to the USA side, it is a very important topic for the European side.

Proposed speakers –

1. George Wilson, Delta, VHF, HF Datalink etc. is confirmed.
2. ETOPS Committee representative – planned.
3. Boeing – representative from traffic management etc - planned.
4. ATC/Shanwick/Eurocontrol – VP Admin agreed to investigate the possibility of a speaker from Eurocontrol or Shanwick.
5. ICAO – The possibility of obtaining Captain Haile Belai to make a presentation on auditing of countries was mentioned. VP West will pursue this
6. Representative from Nav Canada to talk about Montreal sirspace etc was suggested.

President advised that he would like to have the structure for the Agenda completed by the end of November.

It was mentioned that since Jeppeson have been bought by Boeing and have their own ASD system there might be some “spin off” for us.

Other possible organisations for involvement are –

Catherine Rooney of ICAO on the subject of dangerous goods training – suggested by Gerald Clifford.

Medlink – Rick Ketchersid to follow up.

Sandy Sandziuk to continue to liaise with Transport Canada.

A target of December/January was set to obtain 6 speakers.

Jerry Elder introduced himself to the meeting members and Gerald Clifford agreed to liaise with EUFALDA regarding contacts in Russia to pass to Jerry for his forthcoming Moscow meeting.

Web Site

President showed the meeting the proposed new lay-out for this with particular emphasis on the weather section. The request for useful weather site info to be passed on was repeated.

Two map displays were shown for comparison and it was agreed that both should be included. Access to relevant map areas will be via geographic area links.

President stated that suggestions as to how to enhance the web site further will be welcomed. Yvonne Ford will be our new web master.

Gerald Clifford had mentioned the question of confidential minute information and it was agreed that any matters not considered for general viewing will be omitted with a note to state that the full report is available on disk.

Other Business

Gerald Clifford suggested the creation of a Procedures Manual to include all aspects of Flight Dispatch following a number of enquiries. This will be considered.

President ran the recently delivered presentation to the JAA for the benefit of those members who had not already seen it.

VP Finance suggested creating a central e-mail address – this will be investigated.

VP Admin reported on a couple of queries received from Charles Reynolds in connection with his study for the EC on Flight Dispatch in Europe. It was agreed that a further face to face meeting will be necessary with Mr Reynolds in order to resolve various issues regarding this questionnaire. VP Admin will arrange this.

Jerry Elder kindly agreed to be a point of contact for Mr Reynolds in USA to assist him with information on the FAA side.

Next Meeting

Proposed first week of February 2001 in Ireland.

Meeting Adjourned.

Kathy Warner
VP Admin IFALDA
13/11/00

