

MINUTES OF IFALDA BOARD MEETING  
HELD ON 07<sup>th</sup> FEBRUARY 2004, ATLANTA, GEORGIA

Present:	Allan Rossmore	President
	Adrian Sandziuk	VP West
	Peter Rogl	VP Admin
	Rick Ketchersid	VP Finance
	Gerald Clifford	Director Training & Safety
	Jan Hoehne	Director European Industry & Regulatory Affairs
	Flemming Loevenvig	Director Membership
	Andy Konstas	Director Industry Relations
	Dave Porter	Director Government & Industry Affairs
	Brad Rasmussen	Director Regulatory Affairs
Part Time	James Ford	Director Information & Technology
Guests	Albert Rieger	President EUFALDA
	Giles O'Keefe	President ADF
	Janet Fink	
	Kevin Thomson	

President opened the meeting at 1105 and thanked everybody for their attendance.

#### Communications

Aidan Fox regrets being unable to attend due to other business.

Good news: Aidan and Ann are expecting a baby.

Albert reports that Jean-Louis DeRuyck is in hospital.

Janet Fink is again in business - works with World Airways now.

Gerald Clifford thanks for moral, physical and emotional support he got from everyone during his illness - in particular from Dave and Allan – it was really needed and helped a lot.

#### Approval of minutes from the Haugesund boardmeeting

The minutes of the previous boardmeeting held in Haugesund/Norway in September 2003 were approved. Motion to accept: Andy Konstas, seconded: Flemming Loevenvig – all in favour.

#### Presidents report – Allan Rossmore

IOSA : we still have concerns re some of the language in IOSA which we hope will change eventually. Auditors who audited dispatch functions had no background in dispatch.

We recommend they should have an international recognized certificate as well as three years of international dispatch experience.

We should be part of an international IATA working group on dispatch.

Malaysia: got national license based on US principles – that is now also happening with Emirates. The two now recognize each others licenses. This is leading towards international standards.

FAA contacts: Malloy, Gardner.

Gardners trip to China and Russia. The Chinese got rules based on FAA 121.

Including dispatch certification, joint responsibility, flight monitoring.

Although they got the rule they still have problems with adherence.

The FAA now is helping them to implement the rules (e.g. training, consultation etc.)

Chinese are coming to visit DL,CO and UA.

We (Ifalda) need a representation in that part of the world – to be discussed during the May meeting. We already have a list of contacts.

Also a board meeting in Asia could be helpful – maybe an AGM sometime in the future.

#### Financial report – Rick Ketchersid

Current balance 27500.- including the ADF prepayment of dues (11000.-)

Still holding 5200.- revenue from Galway for EUFALDA

Current status is about 22000.- which is about average for this time of the year.

Motion to accept: Andy Konstas seconded: Dave Porter – all in favour

#### AGM 2004

Rick and Andy took a trip up to SEA last October and checked several hotels.

Did a financial analysis and came up with the Doubletree near Seatac airport.

Larger rooms than standard, view of Seatac. Hotel provides good transportation.

Transport from the airport: H24 shuttle every 15 mins  
South Center Mall can be reached with the airport shuttle for free.  
Got a room rate of 86.-/night (excl. tax) based on 191 room nights, free meeting room.  
Rate also valid for people who come early or leave late.  
Being conservative estimating 75 delegates plus 20 spouses we could reach breakeven even without vendors.  
With the help of our contacts and the marketing done we should look forward a successful conference. It is still important for everybody to advertise the AGM/conference at their own airline/their own area.  
Marketing is also helped by Flemmings database – sending invitations.  
Allan also contacted Aviation week to put it on their calendar page.  
Andy is doing Sita messages / phone calls.  
Dave asked for approx prices in case he is asked for by possible sponsors:  
Lunch: 1000.- , Coffebreak: 500.-

Packages:  
450.- delegate only , 3night, Cocktail, 2 Lunches, Galadinner  
600.- delegate & spouse, as above  
700.- two delegates sharing a room, as above

Spouse option: trip to Victoria  
Evening option: Tillicum Village / Indian Cultural Center / e.g. Salmon Dinner, Indian Dance

Wed: Speakers:  
Jim King, Dave Malloy, FAA, UA Pacific Route Expert, ICAO, Boeing (also provides factory tour), IATA?, European?, Asian?

Wed: Galadinner at Museum of Flight – rented the side gallery,  
Museum closes at 6pm, we get it till midnight  
We might also get someone from the museum to give us a short tour.  
They also got simulators:  
Cap: 13 or 14 pax, 5 minutes ride, to be rented by the hour (250.-/hr)  
Its somehow like startours at Disney  
They also have two four axis simulator that are networked together, to be rented by the hour  
2 pax in each sim and put them together in dogfight, 3-4min ride. (450.-/hr)

Thu: Boeing Tour at Wide Body Plant at 10, leave hotel at 9  
Also possible: vinery tour, tasting, microbrewery tour

Boeing has been asked for speakers, booth, tour, support of Galadinner, Transportation.

Vendors/sponsors: Lockheed-FWZ, Lufthansa, Boeing ...

Jan got contact to "European Aeronautical Group" is interested and might even come up with a Speaker.

BLR/Amar Murthy also going to be a sponsor.

Amar and Dave Porter might also be able to set up a presentation.

Albert: revenue from SEA should be shared between IFALDA and EUFALDA at a percentage to be determined.

#### Future Meetings

Albert Rieger states that the triple shared meeting have been a great success in the past and he hopes that we will have such meetings again soon.  
Taking in account the number of membership Eufalda is willing to take 1/3 of the risk for this years SEA meeting.  
Janet Fink suggests a insurance against various risks – to be discussed at the meeting. she will investigate options.  
Next year:  
Albert suggests Eastern Europe, facing the ongoing expansion of the European Union.  
The Polish might be able and willing to organize the AGM.  
Warsaw would be the best choice – we should know more about it by May.  
Lithuania could also be an option (Albert has contacts)

Albert also offers Vienna/Austria as a backup option should everything else fail.

Rick: POLALDA hasn't paid dues for several years – they asked how to solve this.

Dave: bylaws adjusted for such cases – pay current dues plus administrative fee (one years dues). That's waivable by the board. Motion: Flemming Loevenvig, seconded Dave Porter – all in favour.

Albert: If he talks to his younger colleagues he finds it very hard to convince them to join the national organisation. They are missing a perspective, don't know if they will be working as a dispatcher in five years.

Allan: its better to be networked and know whats going on - Domestic and International.

The question is: what benefits does IFALDA bring to any dispatcher in their workplace ?

The cross informational flow when we get together at meetings, the technologies that we hear about, we hear what other people do with these things.

Someone in Singapore maybe doing it a different way than we do, might even be better – we don't know. Different regulatory agencies that different people deal with, cultures a.s.o.

It's a global community – the benefits that we bring are the access to ideas, expertise and technology all over the world.

#### Meetings in the following years:

Depending on the Asian situation and on ADF should they wish to come back to combined meetings They will give us inputs what they would like to have. We leave that open until May.

Traditionally meetings are in North America and in Europe. It would be hard and costly to transfer a lot of people to another area where nobody of them lives.

A boardmeeting abroad (e.g. in Asia, Pacific Rim) would be more reasonable – for the time being.

Dave: a good place for a meeting would be Hawaii as this is attractive to asian people and has good air service from Korea, Japan, Phillipines, Australia...

There is an Annual Mobility Flight Management Conference at Scott AFB June 8/9, 2004

Dave has put together the agenda and suggests a presentation by dispatch groups from North America and Europe – one from IFALDA, EUFALDA and ADF could do an hour presentation.

There is also a two days Aviation Training Conference in Phoenix/AZ –

This would be an opportunity for us to present ourselves.

Once we have exact details it will be decided if someone will be sent.

Gerald would be interested .

#### Future board meetings:

May 2004 SEA

But nothing yet set after that, we need to look further into the future and plan things probably more in advance. Could meet this summer somewhere in Europe .

Suggestions: must be a place well connected by a lot of flights e.g.: LON, DUB, FRA, PAR, AMS

Albert offered to meet near his house – where its much cheaper than in major cities.

Fallmeeting during the EUFALDA semi annual meeting (Location not yet decided)

Gerald: Boardmeetings should be in:

January (mid), March (finalize AGM matters), May (at AGM), Fall (at Eufalda semi annual meeting)

Boardmeetings should not conflict with ADF symposium.

Motion for Gerald's suggestion: Dave Porter , all in favour

#### VP West - Sandy Sandzuik

Attended the CALDA constitutional meeting in Canada

Many new members from small regional carriers, have no idea what IFALDA is about.

He gave presentation in CYHZ on IFALDA, the accomplishments, the licensing topic, the projects like the training manual, the JAA-FAA licensing committee, IOSA, Annex VI.

Membership total about 170

ITF meeting to get the needed information.

Secretary is going to do a survey to identify where flight dispatchers are.

There will be a working paper for the next ICAO annual general assembly.

They will have the opportunity to make a presentation on flight dispatch issues.

(Sandy to prepare it)

Most important: proposal for amendment of Annex VI going to be presented by

the American Government to ICAO.

It is important that we push every member from every country to find out who makes the decision in their government, whether they support this issue or not and make sure that they are directed to support the vote.

But we need to explain to them what this is all about, get a presentation done.

Allan: We need to make sure they know that we are a professional organisation - we don't deal with wages and benefits - but we do deal with professional issues which can benefit unions and non-unions...

Albert: it is hard to find the correct contacts in Europe.

Dave has a list of contacts in the JAA Ops group (may not be as current as it should be)

Sandy: Calda paid for his trip to London (in conx. with Annex VI) , they asked for compensation for a third of the costs (USD170) - agreed by Allan.

Motion to accept: Gerald, Flemming - all in favour

#### VP-East – Jan Hoehne

EUROPE-There is a lack of money in most airlines.

It seems to be that Germany currently is the only country which has good relations to dispatch.

Had contact with Emily White (FAA) to help us with our issues - but frustrating at the moment as nothing happens in EASA.

Difference between JAA and EASA is that they can make rules - but as long as they are exact on the spot they can't make rules.

Next harmonisation meeting in March in AMS, most important meeting in Philadelphia.

Flight monitoring group: not yet setup.

Albert: No news re Hapag Lloyd: no news - delayed from one month to the other.

#### VP – Admin - Peter Rogl

presents possible redesign of the businesscards. Gave disc to Rick.

Version with globe and airplane is preferred, actual print should be b/w

Rick to get a cost estimate for production of cards. Logo-if accepted-should be part of corporate ID.

Data on sample cards to be checked for correctness.

#### Director Membership – Flemming Loevenvig

finished database - passes around examples

currently 172 airlines - all mailed incl. invitation to the AGM - waiting for results coming back. (Airlines outside Europe and not covered by an association)

Membership database will be started with the SEA AGM (questionnaire)

a link to a questionnaire on the website would also help to acquire data.

It seems to be important that individual members get membership cards (laminated cards could be produced easily)

Rick:

Proposal: his P.O. box could be used as centralised P.O. box for IFALDA correspondence (official address) (approx. 50USD/yr)

Motion: Dave, Jan - all in favour

IFALDA's official address must still be the president's - Rick P.O. box address can be used for membership matters.

Suggests to create an informational CD-Rom, can be copied cheaply.

Public relations, who is IFALDA, where do we come from, since when...

Go through our history.

Jan: FAQ on CD and on website

Dave: a mini disk should be able to have all information on it and it easily fits into an envelope.

Gerald: we need a "Welcome letter" , max. 1 page

#### Allan Rossmore - The strategic view of IFALDA

We see a very big opportunity in Asia (Malaysia, Emirates licenses) – we have no representation there so far. Point out once more that we are strictly professional – Nothing to do with unions.

Approach insurance companies to convince them that their whole loss rate is higher Under a non dispatch system vs. a dispatch system.

Gerald: a good dispatcher can save a lot of fuel-money maint. costs just be clever route selection, flightplan recalculation in case of reroutes.

Saving just 10 min of flighttime each day generates a lot of savings over a year.

We should be on the circulation list to get info on new accident/incident reports posted on a website – to be recognized.

#### Sandy Sandzuik

We should put a statement in the bylaws of the constitution saying that vendors will be handled in accordance with a memorandum which shall be built in our meeting saying: if we have vendors they are going to be charged xx USD, we give them benefits as follows : ..... tba.

Allan: shall have a clause re vendors that the board shall have the authority and the ability to make appropriate arrangements with vendors as long as they do not get in the way of our primary mission.

The position of the VP West:

We should we be looking for some guidelines for the VP East / VP West.

Participate with Eufalda or ADF but not interfere.

#### NOMINATIONS

Dave asked if the current postholders willing to stand for reelection ?

Answer: yes

Dave nominates Allan Rossmore for President, Rick Ketchersid for Treasurer and Sandy Sandzuik for VP West.

Seconded by Gerald.

#### Dollar vs. Euro accounts

It may be an advantage to have an Euro account in Europe, as AGMs also take place in Europe and members want to pay in Euros rather than in USD. This could save a lot of exchange costs (and rate loss). Rick to find out how this could work.

#### Other new business

NIL

Allan Rossmore thanks everyone for attending the Boardmeeting.

James offered to visit the DELTA OCC.

Motion to adjourn: Andy Konstas

All in favour

Meeting closed 1530

Peter Rogl  
VP Admin IFALDA  
February 07<sup>th</sup>, 2004

