

MINUTES OF IFALDA BOARD MEETING  
HELD ON 20<sup>th</sup> OCTOBER 2004, REICHENAU, AUSTRIA

Present:	Allan Rossmore	President
	Adrian Sandziuk	VP West
	Peter Rogl	VP Admin
	Rick Ketchersid	VP Finance
	Jan Hoehne	Director European Industry & Regulatory Affairs
	Andy Konstas	Director Industry Relations
	James Ford	Director - Information and Technology
Guests	Albert Rieger	President EUFALDA
	Matthias Duerbeck	Secretary EUFALDA
	Wojtek Kaprzak	POLALDA

President opened the meeting at 1635t and thanked everybody for their attendance.

Call to order

Communications :

Randy Rohan is disengaging from IOSA due to busy with DL.  
Gerald Clifford regrets being unable to attend, sends best regards-is now working with Jeppesen (Aircraft Dispatcher Instructor)

Minutes :

Peter Rogl presents the minutes from the AGM 2004 as well as the Boardmeeting- Minutes from Seattle 2004.  
Minutes were reviewed.  
Motion to accept: James Ford  
Seconded: Jan Hoehne, Sandy Sandzuik

Report of VP Finance :

Rick Ketchersid :  
Current status 21982.- USD of that 4232.47 USD belong to EUFALDA  
Including the estimated expenses and membership fees from ADF plus sponsoring money from LIDO and fees from CALDA the estimated account status by the end of the year 2004 will be 23000.- USD.

The 2004 AGM income is 39194.46 USD but the total expenses were 40979.74 USD which leaves about 1785.- USD uncovered.  
Overall the AGM still is considered a success.

AGM 2005 Warsaw/Poland :

In SEA we had 11 different companies as sponsors with 19 people  
About 70 registered delegates, spouses, board members and additional guests from Boeing during some of the presentations as well as during some of the lunches.  
We averaged 85-95 total attendees.

Date for 2005: first week of May is not possible due to a major event in WAW.  
Some discussion on the exact date was going on – result: May 11<sup>th</sup> –13<sup>th</sup> 2005.  
This will not conflict with the ADF meeting May14th to 15th

The meeting will takes place at the Novotel Warsaw Airport

Wednesday	May 11 <sup>th</sup> arrival , evening reception
Thursday	May 12 <sup>th</sup> business meeting (breakfast, lunch incl., dinner on own but looking for possible sponsored dinner in the city center – public transport) there are no bars or pubs around the hotel !!
Friday	May 13 <sup>th</sup> speakers, Galadinner

Package shall include hotel, meals (except May 12<sup>th</sup> evening), conference room & equipment, conference fee.

This package should be under 400 USD

On the 12<sup>th</sup> there should be some activity for spouses. LOT works with tour operator (e.g. trip to town – old town, palace..)

We shall try to get as many sponsors as possible. POLALDA to check if LOT will sponsor anything. Contact eastern countries to attend, Polish CAA, Airbus, LOT (e.g. address to membership), CS, Jeppesen, Embraer  
LOT to get a new flight planning system – this company could be interested.

In SEA we had: FWZ, EAG, ACG, Avtec, BLR, Flight Explorer, LIDO, Lockheed-Martin, Metron, Preston, Sabre, Boeing

Possible speakers from:  
CFMU-FMD, EASA, Cdr. Beer, ICAO, IATA, Jeppesen, Airbus (e.g. A380 presentation & special planning), Lufthansa (presentation on flight planning to China/Far East)

#### Registrations :

..shall be made using the IFALDA website and Credit Card facility, mails should be addressed to IFALDA, EUFALDA and POLALDA.

Albert asked if its possible to use Euros for registration via the website.

Allan: should work – need to recheck.

We should set a deadline – registrations after this deadline shall be subject to a penalty.

Kaprzak: LOT guarantees for reservation – no deposit needed (to be confirmed by POLALDA)

Andy needs to get information on size and space available at the hotel for sponsor marketing and meeting setup.

Met vendors/sponsor recently – most of them were interested to come to WAW but wanted to know what we charge per booth. Will be approx. 1750 USD excl. add. hookup (check development of exchange rate USD vs Euro)

Albert suggests to have a combined board meeting in WAW (1 night stay)

According to below this was agreed to be held on Friday, January 21<sup>st</sup>

There was a board meeting planned in December 2004 in MIA but there were scheduling problems for some of the board members.

Rick suggests to reverse the board meetings and go to Europe in January (WAW) and to MIA in March instead.

It was agreed to move the planned December 2004 board meeting in MIA to March 2005.

#### Report of VP West :

Sandy Sandzuik raised concerns on what happens should there be a lawsuit against ADF.

Will this affect IFALDA? We should seek legal opinion from expert in non-profit.

Check ADF bylaws for definition of connection to IFALDA.

Motion to adjourn: James Ford, Andy Konstas

Meeting closed 1830lt

Peter Rogl  
VP Admin IFALDA  
October 20<sup>th</sup>, 2004