

MINUTES OF IFALDA BOARD MEETING
HELD ON 21ST JANUARY 2005, WARSAW, POLAND

Present:	Allan Rossmore	President
	Adrian Sandziuk	VP West
	Peter Rogl	VP Admin
	Rick Ketchersid	VP Finance
	Aidan Fox	VP East
	Andy Konstas	Director Industry Relations
	Flemming Loevenvig	Director Membership
Guests	Albert Rieger	President EUFALDA
	Mariusz Czyba	POLALDA
	Adam Klein	POLALDA
	Andrzej Pierzchala	Novotel
	Malgorzata Krupa	Novotel

President opened the meeting at 1610lt and thanked everybody for their attendance.

Call to order

Allan Rossmore thanked POLALDA for their assistance, thanked the Hotel for putting a lot of work in helping to organize the event.

Allan also welcomed Albert Rieger/Pres. Eufalda.

Remembrance for Jean-Louis DeRuyck/Treasurer Eufalda, thanked for his contributions over the years.

AGM in Warsaw in May 2005 :

After a lengthy discussion below setup for the meeting has been agreed:

May 09th arrival, reception

May 10th EUFALDA AGM 0900/1200, lunch 1200/1300, IFALDA AGM 1300/1600,
dinner at Hotel restaurant 1900-?, During day: Spouses tour

May 11th Speakers 0830-, Gala dinner (Warsaw Old Town) 1800- ?, LOT may provide busses.

May 12th departure / or optional guided tour of Warsaw

Tour packages/costs should be available at registration

Wired microphone, speaker system: free

Wireless microphone: 140PLN

Screen: free

Projector: (if needed) 170Euros per day - we try to bring one

Stage: standard size is free (3x4m)

Max. 10 lines for internet access are free, wireless currently free (depending on provider)

Need about 70% of rooms as doubles

Early come: same rate as for conference (or even cheaper if weekend specials avbl. from hotel)

Later dep: same rate as for conference

Menu will be presented in March or April

Reception: served beverages and hors d'oevres

Some board members will arrive a day early to help Polada and the hotel to set up things

After a break the room requirements, costs and pricing for delegates, spouses and vendors have been calculated, discussed thoroughly and agreed.

(Figures are available on request - will not be shown in the minutes)

Spouse activities: approx. 20pax, activities at both days.

Mariusz to send proposal by e-mail. E.g. tour Chopin's birth place, Cello concert

Spouse program must be different to the optional program on the 12th

Spouse program should take place between 0900-1500.

Registration: Albert needs to talk to Matthias re CC account for Eufalda

Rick: so far its not poss. to collect Euros via the Ifalda CC account.

Rick to check with CC provider if its poss. to collect Euros if there is an Ifalda account in Euros.

Allan asked if there are any obligations to the hotel ?

Marius: we need to pay the hotel May 12th .

We need to pay about 25% for the gala dinner in advance – latest one week before event.

All registrations to be made via the Ifalda website. A confirmation will be generated by the website- this shall be shown as proof of payment upon registration at the hotel.

Russians, Ukrainians, Belarussians etc. (who might not be able to pay via website) to pay cash at reception – EUROS ONLY – no Zlotys accepted.

All payments will be done by Ifalda except the advance payment for the gala dinner.

Money for that has to be transferred to Polalda in due time.

Deadline for registration: April 11th – after that date a “late charge” of 30.-Euros will apply based on space available.

REGISTRATION PROCESS VIA THE WEBSITE SHALL BE SETUP ASAP.

Flemming suggests to have a person like Dennis Rose to act as a meeting coordinator, having a spreadsheet ready at the board meeting.

Allan did a press release re the conference/AGM.

Speakers: Eurocontrol, LOT, IATA, Jeppesen, Malaysian, Chinese, UAE, EASA?, FAA?, Airbus?, ACA?, ICAO?

Naming of the event:

World Airline Dispatch Conference 2005

IFALDA/EUFALDA AGM hosted by POLALDA

dedicated to the memory of Jean-Louis DeRuyck

“Raising Standards in Aviation Safety around the World”

Communications :

UAE GCAA are coming:

Director of Flight Safety and security

Chief of Licensing and Aeromedical

Thanks to Kirk Quong-Singh from Jeppesen who also will give us a presentation.

IATA asked Allan to be Vice Chairman of the IOSA flight operations group.

ICAO wants a relationship with us, the proposal for Annex VI is going to come up to the council in June.

Minutes :

Peter Rogl presents the minutes from the boardmeeting held in Reichenau in October 2004

Minutes were reviewed.

Motion to accept: Flemming Loevenvig

Seconded: Rick Ketchersid

Upcoming election of Officers :

VP East held by Aidan Fox who agreed to be available if elected.

VP Administration held by Peter Rogl who agreed to be available if elected.

Nominations :

Sandy Sandzuik nominated Aidan Fox, seconded by Rick Ketchersid

Andy Konstas nominated Peter Rogl, seconded by Flemming Loevenvig

Report of VP Finance :

Rick Ketchersid :

Current balance 32707.- USD incl. 4232.47 Eufalda funds

Recently received 2000.- from ADF : balance from dues 2004 makes it 14000.- total
ADF prepaid 13000.- dues 2005
A prepayment to this years AGM hotel will be made.

Rick to ctc. a CPA specializing in non profit organisations.

The annual audit acc. bylaws shall be done before the AGM.
Flemming Loevenvig to do the audit in Dallas. Dave Porter will be asked if he will be available as second auditor.

Report of VP West :

Sandy Sandzuik prepared a presentation re. membership to Ifalda for the next ADF meeting to be published to their membership.
Sandy to get a courtesy copy of the ADF constitution and bylaws.
The legal liability question is still unanswered.

In SEA we were missing an Ifalda flag or banner – we should rush to get one.
Ifalda had a flag, probably Dave Porter knows where it is.

Report from EUFALDA :

Albert Rieger to provide Allan the address of the Austrian Minister of Transport in order to write a letter asking the current status of the Hapag Lloyd report.
EASA more or less same staff as JAR-OPS committee.
KLM works with ASD, all dispatchers are FAA licensed.

Report from VP East :

Aidan Fox reports that Ireland has adopted JAR-OPS as legislation.
Airline has to certify the competency and training of ground personell, has to have a training program and keep records. Reference to flight dispatch is to use the ICAO training manual.

Report from Director Industry Relations :

Andy Konstas informed about contacts with various vendors and aviation people for the WAW AGM.

Report from Director of Membership :

Flemming Loevenvig has sent out 188 seasons greetings/invitations – not a lot of response.
Would like to have a feature for membership database update via the website.
Building up a database for vendors and friends of Ifalda.

Next business meetings :

Board meeting in MIA on March 5th 2005
Board meeting during AGM WAW
Board meeting during Eufalda Semi Annual Meeting in October
Board meeting in ATL on December 3rd 2005

Motion to adjourn: Andy Konstas, Flemming Loevenvig

Meeting closed 2125t

Peter Rogl
VP Admin IFALDA
January 21st , 2005